

Questions and Answers

Charitable Food Distribution at Monroe Park

Can I give out food?

The park adheres to the VA Department of Health guidelines for food distribution. State Code Sec. 35.1-14.2

What are the guidelines?

Charitable organizations engaged in food distribution programs for needy persons shall be deemed exempt from state and local regulations and local ordinances that govern food service and preparation.

When can I serve those in need?

Food can be served on Saturdays and Sundays. There are 3 time slots available and we can manage two groups per time slot; 8 a.m. to 10 a.m., 11 a.m. to 1 p.m. and 2 p.m. to 4 p.m. To help manage the designate space we ask that you please pre-register.

How do I register?

You can register in person at 1209 Admiral St. or online @ <http://parksandrecreation.richmondgov.com>. If you register online, you will need to:

1. Create a profile
2. Click on "Facility Permits and Reservations"
3. You will need to enter the date you are planning to serve, beginning time, location, reservation length and click on search. (see attached)
4. If the date and time is available, click on the shopping cart next to time block.
5. Enter the Purpose and click on "Continue"
6. Enter the Headcount and click on "Add to cart"
7. Click on processed to "Checkout" to finish the process

If you have any technical issues please contact:

Natasha Toliver @ 646.0761 or Natasha.Toliver@Richmondgov.com or
Goran Pavlovic @ 646.3156 or Goran.Pavlovic@Richmondgov.com or
Olivier Faye @ 646.3998 or Olivier.Faye@Richmondgov.com

When are reservations accepted?

Reservations are accepted on a quarterly basis. We are currently registering Sept- December.

Can we bring a grill or stove?

No fires, open flames or fire pits

Can we serve on the sidewalk?

No, it's illegal to obstruct public access or flow of public travel through the park.

Where do we serve?

Food distribution is allowed at the North Laurel U-Turn and South Laurel U-Turn. This area is designated for this purpose and is the safest area for pedestrians coming and going. Food and set-ups can be dropped off; vehicles will then need to park in the designated areas for parking.

Are vehicles allowed in the park?

Only emergency or maintenance vehicles are allowed in the park.

Where can we park our vehicles?

Parking is available on W. Franklin St; VCU parking decks or side streets. Please note that Main and Laurel Streets are permit parking only/towing enforced.

Is clean-up needed?

All items must be removed from the park at the conclusion of your event. Failure to do so could result in denial of future use.



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Date: <input type="text" value="08/04/2018"/>	Type: <input type="text" value="All Types"/>	Location: <input type="text" value="Monroe Park"/>
Headcount: <input type="text" value="50"/>	Begin Time: <input type="text" value="08"/> <input type="text" value="00"/> <input type="text" value="AM"/>	Reservation length: <input type="text" value="02 Hrs / 00 Mins"/>
Blocks to Display: <input type="text" value="1"/>	Features: <input type="text"/>	

Show Search Criteria

Facility Search Results

Showing: 1 to 2

Total Results: 2

North Lawn @ Monroe Park

The following times are available for the feeding programs 8 a.m. to 10 a.m. 11 a.m. to 1 p.m. 2 p.m. to 4 p.m.

Description	Location	Type	Date	Capacity
8:00A - 10:00A North Lawn @ Monroe Park	Monroe Park	Parks	08/04/2018	200

South Lawn @ Monroe Park

The following times are available for the feeding programs 8 a.m. to 10 a.m. 11 a.m. to 1 p.m. 2 p.m. to 4 p.m.

Description	Location	Type	Date	Capacity
8:00A - 10:00A South Lawn @ Monroe Park	Monroe Park	Parks	08/04/2018	200

Result Page: Per Page: Go to page:



**Monroe Park Conservancy
719 W. Franklin St.
Richmond, VA 23220**

Application for Feeding Programs

Food can be served on Saturdays and Sundays on the North or South Lawn in the U Turn

Primary Contact Name: _____

Organization Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____ **Email Address:** _____

Date Requested: _____ **Estimated Attendance:** _____

Time desired:

8 a.m. to 10 a.m.

11 a.m. to 1 p.m.

2 p.m. to 4 p.m.

North or South Lawn: _____

Rules and Regulations

1. No drugs or alcohol allowed
2. Monroe Park is open from sunrise to sunset daily.
3. Glass bottles and/or containers are prohibited.
4. No open flames/grilling
5. No golf or archery.
6. No parking
7. No motorized vehicles
8. Please leave your location clean at the conclusion of the event. Failure to do so will result in a clean-up fee and denial of future use.

I certify that I understand the Rules and Regulations listed on this application. I agree to adhere to the policies set-forth. I further understand that the Monroe Park Conservancy reserves the right to deny a permit for failure to comply with the rules and regulations applicable for park use.

Printed Name _____ **Signature:** _____