



FURNITURE BUILD AGREEMENT

Name of Organization (if none, put 'self')

Address of Organization

Contact Name

Phone

Email Address

Contact's Street Address (please include zip code)

Items To Be Built: (choose as many options that apply)

Number of Items

Date of Build

CARITAS Tables		
Ikea Ingo Tables		
Ikea Askvoll 2 drawer		
Bed Frames		

Where will this build take place?

- On-Site (At CARITAS, for anyone 18+ or 16+ with parental supervision)
 Off-Site (Elsewhere, for all ages)

Materials Pickup Date (M-Th 12-4PM)

Built Items Return Date (M-Th 12-4PM)

Request for

Materials Delivery

Furniture Pickup

Payment Method

Credit Card by Phone: 343-5008

Check: mail to 1125 E. Commerce Rd
Richmond, VA 23224
c/o Volunteer Department

Please direct any questions to volunteer@caritasva.org or (804) 343-5008.

